

<b>Report to:</b>	Council	<b>Date of Meeting:</b>	20 January 2022
<b>Subject:</b>	Cabinet Member Portfolios		
<b>Report of:</b>	Executive Director, Corporate Resources and Customer Services	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	All		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

**Summary:**

A review of Cabinet Member responsibilities has been undertaken to ensure it reflects current practice within the Council and to ensure the Constitution is accurate.

**Recommendation:**

(1) That the revised terms of reference for Cabinet Member portfolios detailed in the report be noted and the Constitution be amended accordingly.

**Reasons for the Recommendation(s):**

Local Government Act 2000 places a duty on local authorities operating executive arrangements to have an up to date constitution.

**Alternative Options Considered and Rejected:**

Not to keep the Cabinet Member portfolios under review would be poor practice and would mean the Constitution is not an accurate reflection of custom and practice within the Council.

**What will it cost and how will it be financed?**

**(A) Revenue Costs**

None

**(B) Capital Costs**

None

**Implications of the Proposals:**

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None								
<b>Legal Implications:</b>  S.37 Local Government Act 2000 provides that a local authority with executive arrangements must produce and keep up to date a constitution.								
<b>Equality Implications:</b> There are no equality implications								
<b>Climate Emergency Implications:</b>  The recommendations within this report will <table border="1"><tr><td>Have a positive impact</td><td>N</td></tr><tr><td>Have a neutral impact</td><td>Y</td></tr><tr><td>Have a negative impact</td><td>N</td></tr><tr><td>The Author has undertaken the Climate Emergency training for report authors</td><td>N</td></tr></table>	Have a positive impact	N	Have a neutral impact	Y	Have a negative impact	N	The Author has undertaken the Climate Emergency training for report authors	N
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Have a neutral impact	Y							
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**Contribution to the Council's Core Purpose:**

Protect the most vulnerable:
Facilitate confident and resilient communities:
Commission, broker and provide core services:
Place – leadership and influencer:  An up to date and fit for purpose constitution provides the basis for good governance and lawful decision making in the Council and will provide confidence to members of the public and the Council operates within the law.
Drivers of change and reform:

Facilitate sustainable economic prosperity:
Greater income for social investment:
Cleaner Greener

**What consultations have taken place on the proposals and when?**

**(A) Internal Consultations**

The Executive Director of Corporate Resources and Customer Services and the Chief Legal and Democratic Officer have been consulted and any comments have been incorporated into the report.

**(B) External Consultations**

None

**Implementation Date for the Decision**

Immediately following the Council meeting.

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**Appendices:**

There are no appendices to this report

**Background Papers:**

There are no background papers available for inspection.

**1. Introduction**

1.1 In accordance with the Localism Act 2011, which made a number of amendments to the Local Government Act 2000, Sefton Council operates executive arrangements with a Leader and nine Cabinet Members. The Leader of the Council determines the number of Cabinet Members and their areas of responsibility or portfolios.

The Council’s current Cabinet comprises of the following:

<u>Portfolio</u>	<u>Member</u>
Leader of the Council	Cllr. Maher

Cabinet Member – Adult Social Care	Cllr. Cummins
Cabinet Member – Children’s Social Care	Cllr. Doyle
Cabinet Member – Communities and Housing	Cllr. Hardy
Cabinet Member – Education	Cllr. Roscoe
Cabinet Member – Health and Wellbeing	Cllr. Moncur
Cabinet Member – Locality Services	Cllr. Fairclough
Cabinet Member – Planning and Building Control	Cllr. Veidman
Cabinet Member – Regeneration and Skills	Cllr. Atkinson
Cabinet Member – Regulatory, Compliance and Corporate Services	Cllr. Lappin

1.2 Chapter 5 of the Council’s constitution details the individual Cabinet Members terms of reference or portfolio responsibilities. Those provisions have not been reviewed for some time. A review has been undertaken to ensure that the terms of reference are up to date and an accurate reflection of current practice and that they comply with any statutory provisions.

1.3 The revised terms of reference are as follows:

## **ADULT SOCIAL CARE**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas:

- Day Opportunities
- Domiciliary Care
- Nursing and Residential care
- Respite care
- Carers
- Safeguarding
- Assessments
- Self-Directed Support
- Discharge to Assess
- Intermediate Care
- Extra Care
- Support Living
- Deprivation of Liberty Safeguards

- Life Course Commissioning
- Integrated Partnerships
- Court of Protection

## **CHILDREN'S SOCIAL CARE (AND LEAD MEMBER FOR CHILDREN'S SERVICES)**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas:

- Targeted Family Support
- Children with Disabilities
- Early Help and Prevention
- Statutory LEA functions relating to Children's Services
- Safeguarding
- Looked after Children
- Fostering and Adoptions
- Family Support Pathway
- Supporting Families Programme
- Youth Offending

## **EDUCATION**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas

- Education Excellence and Improvement
- SEND and Inclusion
- Early Years
- Statutory LEA Functions relating to Education
- Education Welfare
- Post 14 Education

## **COMMUNITIES AND HOUSING**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas:

- Neighbourhood Co-ordination
- Voluntary Community and Faith Sector
- Welfare Rights
- Libraries
- Arts
- Safer Stronger
- Advocacy
- Housing

## **HEALTH AND WELLBEING**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas:

- Public Health
- Public Health Commissioning
- Leisure
- Welfare Reform
- Integrated Wellness Service
- Parks and green spaces (including allotments, golf courses, trees and sports pitches, play areas ,skate parks and cemetery maintenance)
- Coast

## **LOCALITY SERVICES**

### **CABINET MEMBER TERMS OF REFERENCE**

Matters which relate to the following areas:

- Transportation & Highway Infrastructure
- Network Management & Highway Safety
- Waste Management (Refuse & Recycling)
- Street Cleansing

- School Crossing Patrols
- Security Services
- Building Cleaning
- Burials and Cremations
- Catering
- Corporate Fleet Provision
- Highways Maintenance
- Street Lighting & Urban Traffic Control
- Traffic Regulation Orders
- Gritting
- Waste Strategy
- Ground Maintenance
- Flood & Coastal Erosion Risk Management
- Specialist Transport

## **REGULATORY, COMPLIANCE AND CORPORATE SERVICES**

### CABINET MEMBER TERMS OF REFERENCE

Matters which relate to the following areas:

- Environmental Health
- Licensing
- Trading Standards
- Legal
- Coroners and Registrars
- Governance
- Elections
- Parking
- Finance
- ICT
- Personnel
- Asset Management
- Internal Audit
- Procurement
- Corporate Commissioning Strategy

- Performance and Business Intelligence
- Partnerships
- Framework for Change
- Communications
- Customer Services
- Revenues and Benefits
- Consultation and Engagement
- Health and Safety (in the Council's capacity as an employer)

## **REGENERATION AND SKILLS**

### CABINET MEMBER TERMS OF REFERENCE

Matters which relate to the following areas:

- Infrastructure
- Regeneration
- Environmental Stewardship
- Sefton at Work
- Invest Sefton
- Adult Skills
- Tourism

## **PLANNING AND BUILDING CONTROL**

### CABINET MEMBER TERMS OF REFERENCE

Matters which relate to the following areas:

- Planning
- Building Control

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